

PAY DIFFERENTIAL 96
OUT-OF-CLASS ASSIGNMENT PAY – UNIT 14

Established: 07/01/99

Revised: 10/31/01

CLASS TITLE	CB/ID	RATE	EARNINGS ID	DEPARTMENT
All Classes	R14	See Criteria	SI	All Departments

CRITERIA	
•	When an employee is assigned out-of-class work for two (2) consecutive work weeks or more, he/she shall receive the rate of pay he/she would have received pursuant to DPA Rule Sections 599.673, 599.674, or 599.676 (difference between the classes) if appointed to the higher classification.
•	Out-of-class pay shall not be considered as part of the employee's base pay when computing the rate due upon promotion to the higher level.
•	Approved out-of-class grievances may be compensated retroactively for a period no greater than one year.

IF APPLICABLE, SHOULD PAY DIFFERENTIAL BE:	
PRO RATED	Yes
SUBJECT TO QUALIFYING PAY PERIOD	No
ALL TIME BASES AND TENURE ELIGIBLE	Yes
SUBJECT TO PERS DEDUCTION	Yes

INCLUSION IN RATE TO CALCULATE THE FOLLOWING BENEFIT PAY	
OVERTIME	No/Yes (FLSA)
IDL	No
EIDL	No
NDI	No
LUMP SUM VACATION	No
LUMP SUM SICK	No
LUMP SUM EXTRA	No